

**CA Collaborative for Youth Development  
Meeting Notes - October 4, 2005**

**Meeting Participants:**

Dept of Education: Meredith Rolfe, Greg Wolf  
Friday Night Live: Jim Kooler  
Dept of Mental Health: Dave Neilsen, Leslie McGorman  
Attorney Generals Office: Mike Kelly  
CA Park & Recreation Society: Leslie Fritz, Cheryl Coyle  
Community College Foundation: Kim Bradley  
Alliance for Educ: Bernie Davitto  
California Service Corp: John Govea  
CA Research Bureau: Lisa Foster, Diana Kenlow  
CA State Alliance of YMCA's: Phillip T. Nails  
CA Youth Advocacy Network: Matt Cervantes  
Youth Leadership Institute: Amy Dean

**Next Meeting:**

December 5, 2005  
2:00pm NEW START TIME  
(room booked from 1:00-5:00pm)  
CA Research Bureau  
900 N Street, Room 300  
RSVP to [lfoster@library.ca.gov](mailto:lfoster@library.ca.gov)

Facilitator: Dave Neilsen  
Recorder: TBA

**Future Meeting Schedule:**

March 6, 2006  
June 5, 2006

**Action #1: Ongoing invitation to post items of interest to youth development organizations on the CCYD website. Lead – Jim Kooler**

**Action #2: Collaborative Structure review and discussion; intent is to vote on the proposed structure as is or make recommendations for changes and vote at the December meeting – Lead Amy Dean**

**Action #3: Engaging Youth in the Collaboration—Task Group formed to bring back recommendations on the future engagement of youth. Lead – Lisa Foster, Bernie Davitto, Amy, Dean, Dave Neilson, Matt Cervantes/Gordon Sloss, Kim Bradley, Phillip T. Nails.**

**Action #4: Prepare December 4<sup>th</sup> meeting announcement with RSVP and post by November 20<sup>th</sup> to the website – Lead Lisa Foster**

Meeting was facilitated by Jim Kooler.

New organizations were in attendance (see list above) and the meeting began with introductions by all.

Action #1: Send information for the CCYD website to: [jimk@tcoe.org](mailto:jimk@tcoe.org) & [www.ccyouthdev.org](http://www.ccyouthdev.org)

Action #2: The proposed structure was reviewed and the following comments were made during discussion:

- mission statement approved June 2005;
- question in section on “Goals” in the committee structure proposal—what means do we have to influence our goals?
- question about “Collaborative Criteria & Expectations” section of the structure—under definition of a member—is it okay to have numerous votes from the same organization?; can we consider this amendment--“speaking for your organization at your level of

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decision-making?” (concern by the Dept. of Education representatives who can not speak for the School Superintendent)

- suggestion made to use youth as consultants to help us determine the role youth could play for our collaborative. A youth task group was created—see Action Item #3 above
- consideration for “Active Members” section—the **Chairs** will be sure to outreach to organizations who have missed meetings before replacing the representative; the logistics chair can tell the group why the member has missed meetings
- suggestion for “Logistics” section--nominate the **Logistics Chair**

### List of Achievements to date:

- √ CCYD Mission Statement adopted
- √ Policy Makers Checklist—(housed at CPRS)
- √ Website—(housed with Friday Night Live)
- √ YD 2005 Summit—(CDE lead, grant funding determines future offerings)
- √ Leadership Advisory Team prepared structure proposal to maintain work of the collaborative

### Shared Resources this meeting:

- CRB Report “Involving Youth in Policymaking and Coordinating Youth Policy... “ report is complete. Will be published soon.

### Action for December meeting:

- Vote on Collaborative Structure as proposed
- Nominate individuals for leadership positions as proposed by the Collaborative Structure
- Discuss Goals & Task Groups needed to advance youth development practices
- Decide subgroups to meet as needed to accomplish tasks
- Partners distribute weblink addresses or actual materials we can add to the CCYD website (all items forwarded to Jim Kooler)
- Report Backs on Action Items #3 (Bernie)
- Facilitator: Dave Neilsen
- Recorder: TBA

### Future meeting topics (Parking Lot):

Create a list of young people connected to organizations and ask that they represent those organizations while serving on the collaborative.

Potential of presenting at future conferences—create list of applicable conferences and the dates when educational session proposals are due.